

## Record of Informal Meeting – Summary

Date: 1/20/2011      Time: 9:00 am      Office Location: Smiths Falls

Title / Purpose of Meeting: Francophone Community Engagement

Meeting led by: Lois Dewey      Notes written by: Paula Davio

Present: Lois Dewey, Yves Decoste, Danielle Shewfelt, Brigitte Gagnon, Paula Davio

Regrets:

### Items Discussed:

Introductions all round with explanation of each person's role related to HCP: LLG.

Francophone input on Recommended Actions (RA's):

- Discussed the recommended actions arising from the core committee meeting of January 6th, 2010: Injury Prevention, Substance and Alcohol Misuse and Physical Activity and Sport, Tobacco, Mental Health, Healthy Eating
- need to see which of the recommended action would be acceptable to the francophone community
- response options in the survey: Yes I agree and plan to work on it, Yes I agree but will not work it at this time or, No I do not agree
- Danielle to approach her French School principal and admin staff to see if they would be interested in providing input on RA's
- Discussion: eligibility for HCF grant stream funding, mandate of the HCP core committee
- Discussion: to invite representation of the Francophone community on HCP core committee.
- The policy direction taken on by the HCP core committee could involve working with the school council or the School Board - French language board in Ottawa - could present difficulties
- Danielle's principal may have access to the Board. Important to get the principal's perspective
- in the survey the question is asked - what organization do you represent? - ask participants to indicate 'Francophone' in their response so we can track their input
- Brigitte could do conference call with the three schools in the area to incorporate their input - Danielle to contact the schools to see if anyone there would be interested in participating in the survey - she will pass on their contact information to Brigitte.
- French Languages Services need to recruit a representative for the core committee. Brigitte to attend next core committee meeting. Also asked Yves and Danielle if they would be able to attend as well.
- Priorize the need to include the point of view of the Francophone community. Brigitte to work with Katie Jackson on Community Profile when Katie back from vacation.
- Danielle explained the purpose of the PHN Consultants role in the health unit, they meet with the principals and administration in a train the trainer capacity. Danielle voiced the

desire of the francophone schools to have the resources in the French language. Because we cannot provide many of our resources in french they rarely access us. The three area French schools communicate with each other and with either Ottawa or Eastern Ontario for resources.

- Ministry and some other resources are available in both languages
- LGL Health Unit is not listed as one of the Health Units to receive free French translation services -
- Discussed Constellation Model for Structure & Governance and how Francophone community would be welcome to form an action team which would relate to and receive support from the core stewardship group

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Action Items:

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- Danielle to request if the Francophone schools are aware of any French Community Organization and will let Brigitte know
- RA survey responses will be used to identify the RA's for each of the 6 priority areas
- Brigitte to look at the Francophone data and provide input on the Community Profile which will be included in the Community Picture submission to the Ministry due: Feb 15.
- Timelines discussed re: RA survey(closes at 4:30PM Jan 25th), 2 page summary (input by: Feb 2/complete by Feb 4), submission of Community Picture (input by Feb 7/complete by Feb 15), and Mobilization/Operational plans,(due the end of March).
- Core committee on Feb 1st will choose policy direction and do some brainstorming on action plans for Operational Plans.
- Brigitte to send email message to Lois which she will forward to the Core Committee
- Danielle and Yves to attend core committee meeting on February 1st
- Brigitte to do an oral survey with the French Schools which she will translate if Danielle finds someone willing to do this.
- Danielle to contact the french schools and put them in touch with Brigitte.
- Brigitte to advocate for LGL Health Unit to be listed as one of the Health Units to receive free French translation services
- Brigitte provided input on Terms of Reference - Lois to revise
- Brigitte to provide: Francophone input re: recommended actions (by January 28th), summary of Francophone engagement (by February 2nd), and Francophone data for Community Profile (by February 2nd)

**Forward summary to appropriate committee recorder. Notes will be added to next meeting agenda for information and review**

**Committee to be circulated to: Brigitte Gagnon, Danielle Shewfelt, Yves Decoste, Paula Davio, Katie Jackson, Lois Dewey**

**(please list)**