



Healthy Communities Partnership
Stewardship Committee
Date: November 9 2011
Time: 09:30 AM
Location: Health Unit Office
25 Johnston St. SMITHS FALLS
MINUTES

Present: Mona Wynn (co-chair), Lois Dewey, Carole Chang, Margaret Fancy, Richard Kidd, Sudit Ranade, Cynthia Hutchison, Lorraine Allen, Beth Collins, Suzanne Rivard, Paula Davio (recorder)

Regrets: Dr. Paula Stewart, Elaine Mallory, Bonnie Schnittker, Leanne Waddell, Jane Torrance, Sandra Devaney, Sharon Proulx

1. Welcome and Introductions: Mona welcomes all.
2. Approval/Additions to Agenda: Approved as circulated
3. Approval of previous minutes – October 12 2011: Approved as circulated
4. Action Items/Business Arising (under Item #4, 5, 6, 10):
 - 4.1. Reviewed and completed
5. Working Groups:
 - 5.1. Newsletter: Lois prepared one page of information, Mona to add info on Constellation and Stewardship group
6. Constellations:
 - 6.1. Physical Activity, Sport and Recreation – Recreation Summit
 - 6.1.1. Detailed agenda
 - Discussion of detailed agenda
 - Pedometers, agendas and info cards to be given at registration
 - Jane T. to lead the 'making connections' part of the day
 - Discussion on how to direct this section to optimize potential for meeting new people
 - Participants to bring Business cards to swap with new contacts
 - Panel Presentation:
 - Sandra to moderate
 - Lorraine and Margaret to move the podium to the centre for speakers.

ACTION: Lois to make a sign for Sandra to indicate time to wrap it up.

- Discussion of the gifts for the presenters.
- In future if funding is available gifts should be on hand from the Healthy Community Partnership
- Dianne English is going to have the floor for an hour and fifteen minutes
- End of day - Sign up to participate in future direction for Recreation and for PRO training.

ACTION: Beth has arranged for Heart and Stroke to donate 6 CPR Kits for the presenters. Suzanne to pickup and bring to the Rec Summit

6.1.2. Trade Show - reviewed

6.1.3. Evaluation

- Review of and changes made to the evaluation
- Add in question on 'Making Connections' - Did this help you meet more people and was it worth while?
- To be done on Fluid Survey

ACTION: Lois and Cynthia to revise the evaluation.

6.1.4. Suzanne has been approached by a teacher from GSS who would like to bring 21 students to the Rec Summit. Discussed what this would add to the event and space issues.

ACTION: Suzanne to invite the Teacher and 21 students from Gananoque.

6.2. Healthy Community Charter

- Suzanne and Lois met with the Queen's students working on the Charter.
- Teleconference to follow this meeting to review their work plan

7. STRETCH BREAK:

8. Constellations (cont'd):

8.1. Mental Well Being and Resiliency

- Deferred – Mental Health Initiative: LLG meeting again in early December.

9. Ministry:

9.1. Update: Sharon unable to be here today.

- Lois not able to attend the last teleconference due to change in management and updating time lines
- Next call for HC Fund proposals expected to go out in December
- Plan for 2012: will be an online system to apply for funding - with links for other possible funding areas.

10. Toronto workshop report:

- John Ott discussed the similarities between a community coalition and a scallop - It is all about different perspectives and listening

- Approximately 10 HCP Coordinators attended out of 35.
- One highlight - presentation by Sheatre theatre group.

11. Web Site:

- Have added Visions/Recommended Actions to the front page
- Would like to post more information to ensure easy access to local reports/resources
- Site needs to be updated

ACTION: Adhoc group to help set up the web-site - Margaret Fancy has volunteered and possibly Keith McPhee

12. Partner Round Table:

Margaret: Making Play Possible access to and inclusion in play (Children's mental health agency) - funding from a variety of sources. An award was presented from CHEO. Holding a Lunch on Dec 1st, to bring schools and agencies together to form a community advisory group and move forward.

Beth: shared a report from Heart and Stroke of the upcoming events.

Carole: Spread a new Attitude about Poverty – event held Nov 4. Event a great success:

- evaluation to be sent electronically
- media coverage by the Recorder and Times
- money raised for Loaves and Fishes
- personal donation of \$75.00 by a gentleman to allow the first 75 people to have a free dinner that evening
- Creating a free version of the interactive game which allows 'players' to experience 'life events'

Sudit: Attended conference in American Public Health in Washington and noted that of the 13,000 people who attended the work being done is no more advanced than what this committee is doing.

13. Time and Date of next meeting: December 14, 2011 at 9:30 AM

LD/pd