



Healthy Communities Partnership
Stewardship Committee
Date: October 12 2011
Time: 09:30 AM
Location: Health Unit Office
25 Johnston St. SMITHS FALLS
Minutes

Present: Mona Wynn, Paula Stewart, (co-chairs), Lois Dewey, Suzanne Rivard, Beth Collins, Elaine Mallory, Jane Torrance, Lorraine Allen, Bonnie Schnittker, Treena Leaver (recorder)

Regrets: Paula Davio, Keith McPhee, Margaret Fancy

1. Welcome and Introductions: complete
2. Approval/Additions to Agenda: Approved. No additions to the agenda.
3. Approval of previous minutes with addition: Lorraine Allen and Carole Chang to be added to the 'regrets'.
4. Action Items/Business Arising (under Item #4, 5,6,7,3,8:
 - #4 - Lois will provide the info cards at the break
 - Provide to the councils, organizations and boards, include in the bulletin
 - #5 -

ACTION: Lois and Mona will meet this month to develop the bulletin

 - #8 – Potential sources of funding:
 - Trillium Grant (intake Nov 1, Mar 1, July 1)
 - Spark grant from Heart and Stroke (deadline Nov 1, and May 1)
 - All other action items complete
5. Working Groups:
 - 5.1. Community Researcher – work plan – deferred
 - 5.2. HCP: LLG Brochure/Info Card: distribution plan
 - Agreed to present at 2 County Councils as well as Prescott, Brockville and Gananoque if not at county council meeting

ACTION: Lois to arrange for presentations at County/Municipal councils which will be given by Paula/Mona/Lois
 - 5.3. Newsletter: as above under Action Items from last meeting
6. Constellations:
 - 6.1. Physical Activity, Sport and Recreation
 - Stewardship Group agreed with plans for 'Making Connections' agenda item – Ideas: identify by age group of client, type of organization they represent, geography, suggest this opportunity could be used to obtain input on future directions, depending on questions asked – for example, What do you see as the greatest barrier to recreation in LGL?
 - Agenda reviewed and approved
 - Trade Show: Reviewed list of participants
 - Discussed distribution plan for invitations – Emails have gone out to:
 - Stewardship Group
 - All municipal mayors/reeves/councilors

- All municipal recreation directors/culture/parks
- Health Unit

ACTION: Lois to send invitation to all school principals and all members of Physical Activity, Sport & Recreation network map

- Stewardship Group encouraged to forward invitation to interested parties

6.2. Healthy Community Charter

- Small attendance at last meeting.
- The release date has changed. Time line is spring 2012.
- Discussion at last meeting of drafting potential plans depending on funding - community researcher.
- A proposal was submitted to Queen's University to have a Master's student assist with four aspects of the Healthy Communities Charter:
 - Develop a manual for a Municipal Healthy Community Committee
 - Write a report on the usefulness, components and design of a data base (i.e., an online data storage system) for municipal committees to record current programs and resources and links to recommended practices.
 - Develop an Evaluation Plan:
 - For the Municipal Healthy Community Committee manual
 - For the Healthy Community Charter
 - As well as: Write a report to identify content and usefulness for partners as well as ways to update the Partnership website
 - The University has offered us two students (Janette Leroux and Adele Pontone) 7 - 10 hours a week per student until April 2012. Kim Bergeron will be their academic advisor. Lois is to draft work plans. Paula S and Elaine have volunteered to review the work plans.

ACTION: Lois to email the proposal to the committee

ACTION: Lois will send draft work plans to Paula and Elaine for review

7. STRETCH BREAK:

8. Constellations (cont'd):

8.1. Mental Well Being and Resiliency:

- Mental Health Initiative: Children and Youth - LGL met –
 - terrific discussion –
 - several resources reviewed – resources have been posted on www.healthyllg.org - reviewed by Stewardship group: suggest addition of Search Institute and Checkered Flags document to website and change heading to Mental Health Initiative: Lanark, Leeds Grenville Approach.
 - Plan for next meeting is to identify indicators at policy level for municipalities, as well as to identify goals for this group
- Leeds, Grenville Lanark Mental Health and Addictions Coalition
 - Paula and Lois will be meeting with Belia Brandow next week to explore potential areas of collaboration

9. Ministry:

9.1. Update and implications

- No updates available

10. Partner Round Table:

10.1. CHC Focus group - conducted

- Lorraine Allen
 - SF Town council had a presentation from the Physical Activity promoter, Jamie Schouler, whose contract with the town will run until March 31. He is working with seniors and children. Organizing bus transport to Recreation Centre and promoting use of the walking track.
 - SF Infrastructure is looking at Bicycle lanes.
- Food Matters:

- October 16 is world food day. Asking to sign a pledge.
- Spread a New Attitude about Poverty Campaign. Event - November 4, 2011 from 9:00am-2:00pm at Loaves and Fishes –

ACTION: Lois to forward the flyer electronically.

- Communities Alive:
 - Press release shared; Sustaining What We Value – website is ‘live’

ACTION: Lois to forward electronic copy

- ‘Get With It’ in Gan Secondary School this fall
- Potential for partnership with ‘Y’ in Kingston
- Heart and Stroke:
 - Healthy Candidates has come to a close – 80-90% candidates signed on as well as over 10,000 voters. Next step is to contact successful candidates.
 - Spark Grants, webinar on writing successful proposals - October 19th at 11:00 a.m.
 - Heart and Stroke received a \$10 million grant for AEDs in Ontario. Portion of this funding will be used to establish a registry of AED locations.
- Lanark Planning Council
 - Recently completed a strategic planning session – have identified asset development as a priority
 - Healthy Hearts, Healthy Minds (Middle Years Group/BBBS) is about to start again - looking for volunteers.
 - Best Start program - transportation funds - depleted.
 - Student Support Leadership Initiative – (Mental health in schools) program is going into phase two. Pilot at St Luke’s – now into D J Schoular, with plan to roll into all schools in Lanark
- Health Unit: Community Team
 - Pap test clinics, November 23 Brockville, November 28 & 29 Smiths Falls.
- Health Unit: Paula S
 - Organizational review at the Health Unit with a new service delivery model will be announced next Thursday. Will form into community teams.
- CHC
 - Ray Elgersma has retired and Mike Bell is the new E.D. He would like to come to the November meeting
 - Walking initiative, brochure to be developed
- Town of Smiths Falls:
 - Changes in SF infrastructure – Elaine is now: Director of Planning and Sustainable Growth
- Lois
 - to attend HC Consortium workshop: Linking for Healthy Communities – Building from Within (Nov 1 & 2)
 - Every Kid in Our Community - will be joining a workgroup for assisting in planning (coordination) for children and youth in their communities – response to EDI presentations

11. Time and Date of next meeting:
November 9, 2011 @ 9:30am

LD/tl